



## **SOUTHEND HIGH SCHOOL FOR GIRLS**

### **PARENTS' ASSOCIATION**

# **200 Club**

### **Rules**

1. Membership of the Southend High School for Girls Parents' Association 200 Club (herein referred to as "the Club") is for a minimum of one academic year, commencing on 1<sup>st</sup> September.
2. Any references to the PA shall refer to the Parents' Association of Southend High School for Girls. Any reference to the Executive Committee shall refer to the Executive Committee of the Parents' Association.
3. Membership of the Club is open to parents, grandparents and guardians of pupils, staff and governors of the school, old girls and such others associated with the school as shall be approved by the Executive Committee.
4. All members of the Club must be over 18 years of age.
5. Names, addresses and bank details of all members will be held on computer, subject to the current Data Protection Act.
6. There are 200 or more shares of £12.00 each which will entitle members to take part in the 12 draws per year. Each share will be allocated a unique number.
7. The membership subscriptions will be a donation to the PA fund, 50% of which will be allocated to the prize fund.
8. There will be twelve draws in each academic year. There will be no draw in either August or September, but there will be additional draws in both December and at Easter.
9. Prize draws will be carried out in the presence of at least one PA member, one member of staff and an independent adjudicator.
10. All prize winners will be notified by post. Winners will also be announced in the School Gazette and posted on the PA section of the Southend High School for Girls website. Prizes will be paid by cheque.

11. The annual subscription will be paid by annual Standing Order, in the month of September. Those who join the Club part way through the year will pay the balance of that year by cheque and will be required to complete a Standing Order Mandate for the following academic year.
12. There will be three prizes in each draw calculated as follows: First prize 50% of the prize fund, second prize 30% and third prize 20%.
13. When membership is not renewed, the share number will be reallocated in due course.
14. The Club will be managed by two members of the PA, the trustees, who will be appointed by the Executive Committee and present the accounts to 31<sup>st</sup> August, annually.
15. Monies of the 200 Club shall be credited to a Bank account in the name of the Club. The Authorized signatories shall be the trustees.
16. Copies of these rules will be given to all new members and be available for inspection.
17. These rules may only be changed at a Special General meeting of the Club, following 30 days notice of the proposed amendments.
18. These rules were approved by the Executive Committee on 9<sup>th</sup> June 2009.
19. These rules were ratified by the Management Committee at the AGM held on the 6<sup>th</sup> July 2009.